

Bath & North East Somerset Council

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| MEETING/ DECISION MAKER: | Cllr Liz Richardson, Cabinet Member for Homes and Planning | |
| MEETING/ DECISION DATE: | On or after 23 rd May 2016 (for single Member decision) | EXECUTIVE FORWARD PLAN REFERENCE: |
| | | E 2856 |
| TITLE: | Revised Charges for Street Naming & Numbering Function for 2016/17 | |
| WARD: | All | |
| AN OPEN PUBLIC ITEM | | |
| List of attachments to this report: Appendix 1 – B&NES Street Naming & Numbering Policy Appendix 2 – Schedule of existing and proposed Street Naming & Numbering Charges | | |

1 THE ISSUE

- 1.1 This report brings a review of charging for the Street Naming & Numbering (SN&N) function for 2016/17 for consideration by Cabinet.

2 RECOMMENDATION

- 2.1 The Cabinet Member agrees to approve the revised Street Naming & Numbering charges for 2016/17.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 These charge changes are in order to better reflect the service now being provided and to ensure that the costs of providing the service are better recovered.
- 3.2 The income generated from charges is budgeted for within existing budgets, this proposal will enable these budgets to be achieved and there is no change to the cost resource requirements from this proposals, which are predominantly staff time; these costs are included within existing budgets.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 B&NES Street Naming & Numbering Policy – attached as Appendix 1.

5 THE REPORT

- 5.1 B&NES Street Naming & Numbering policy in Appendix 1 explains the basis for Council charging for this function and details the work involved in providing the function.
- 5.2 The SN&N function is provided by the SN&N Officer based in the Geographical Information Systems (GIS) team. The annual staff cost of providing the function with on-costs is approx. £30k. The 15/16 budgeted income for the function was £20k and the actual income was £25k. The proposed increased charges should better recover the staff cost of providing this function.
- 5.3 The existing and proposed charges are attached in Appendix 2. The largest increase in charges is for multiple plot developments and student accommodation developments as these take proportionally the largest amount of staff time to process. A new charge for naming a new street has also been introduced as this was work that was not previously being charged for.

6 RATIONALE

- 6.1 The charges are being revised to better cover the cost of providing the SN&N function as detailed in the resource implications section above.

7 OTHER OPTIONS CONSIDERED

- 7.1 The other option considered is to leave the charges as they are for 2015/16. This would mean that the cost of providing the SN&N function would definitely not be wholly recovered in 16/17.

8 CONSULTATION

- 8.1 Section 151 Officer and Monitoring Officer have had opportunity to review & input into this report.

9 RISK MANAGEMENT

- 9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

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| Background papers | |
| Please contact the report author if you need to access this report in an alternative format | |